

COMING SOON






You can now enter "Coming Soon" listings into Flexmls! HERE'S HOW...

Before entering a Coming Soon listing:

1. You must have a signed Employment Agreement.
2. You must submit an **Exclusion from Multiple Listing Service form** to info@svvar.com within 72 hours of the Employment Agreement being signed.
3. Information entered in the MLS for the Coming Soon listing must be complete and accurate (no "skeleton" entries).
4. Do not put a future date in the Listing Date field if you want the listing to show up immediately as "Coming Soon." The listing will not appear in the MLS until the morning of the Listing Date.
5. When entering a listing, go to **Main Fields** and select **Coming Soon** off the dropdown menu in **[Status]**.

The screenshot shows the 'Add Listing - Residential' form with the 'Main Fields' tab selected. The 'Contract Information' section includes fields for [Area], [Subdivision], [Sub-Type], [Listing Price], [Status], and [Listing Date]. The [Status] dropdown menu is open, showing 'Active' and 'Coming Soon' options. Red arrows point to the 'Active' and 'Coming Soon' options.

5. Toggling the status from Active to Coming Soon will make the **[Start Showing Date]** display and be required. The Start Showing date must be within 14 days of the date the Exclusion from MLS form was filed. Note: Coming Soon days will be included in DOM.

[Status]	Coming Soon  Select Coming Soon if th
[Listing Date]	<input type="text"/>
[Start Showing Date] 	7/25/2018 <input type="text"/> 
[Expiration Date] 	<input type="text"/>
[Listing Type]	Select One 

FYI: Days on Market will begin counting from the date of entry.

[CLICK HERE](#) for information and instructions on the latest MLS changes, including

1. Coming Soon
2. Mandatory HOA Addendum
3. Land Lease Field
4. Listings with a Purchase Contract Before
MLS Entry
5. FSBOs in MLS