



SVAR LISTING INPUT FORMS WILL BE REMOVED FROM ZIPFORM BUT YOU STILL HAVE THE ABILITY TO FILL OUT THE FORM ONLINE

Filling out listing information in zipForm and then filling it out again in FlexMLS is tedious.

You have the ability to fill out the listing just once in FlexMLS, save it as incomplete and then print it out or email it. So, you don't need zipForm for Listing Input forms.

It's easy to do, and it's something you will want to know once our Listing Input Forms are removed from zipForm.



FlexMLS

Enter a listing and save it as incomplete.
After you do, you will see the following on the Change Listing page.

A screenshot of the FlexMLS web interface. At the top left, there is a blue back arrow and the text "< Back". Below that is the main heading "Change Incomplete Residential Listing". Underneath the heading, the text "PRINT OR EMAIL THIS LISTING" is circled in red. Below this, there is a line of text: "Listing Member: Mary Carder (svvaraz@gmail.com) of Sedona Verde Valley AOR (100315) Entry Date: Status: Incomplete Approval Status: Awaiting Review List Price:\$0". The page is divided into two columns: "General" and "Media". Under "General", there is a button labeled "Listing Information" with a green checkmark and a right-pointing arrow. Under "Media", there are four buttons: "Photos", "Documents", "Videos", and "Virtual Tour", each with a right-pointing arrow.

Incomplete Listing Options

Available Reports

Standard
Standard Style B
Details at the side, with photo
Details at the side, no photo
Details at the side, no photo, profile info
Details at the side, with photo, profile info
Full Report
SVV Report Large Font
CMA: Active
CMA: Active - Contingent Remove
CMA: Cancelled
CMA: Closed
CMA: Expired
CMA: Pending
CMA: Pending - Take Backup
CMA: Temp Off Market
flexmls Flyer 1

Generate Report

 View Report

 Print Report

 Email Report

Generate Input Form

 Print Input Form

Print possible values for fields with lists

 Email Input Form

Report Options

Want to print out a blank listing input form?

[Click here for instructions.](#)
