

## AFFILIATE MEMBER GUIDELINES

According to the Sedona Verde Valley Association of REALTORS® Bylaws, the Affiliate Committee is one of the standing committees and therefore falls under the Bylaws, Rules, Regulations and Policies of the Association.

Excerpts of applicable Sedona Verde Valley Association of REALTORS® Bylaws include:

Article III - Jurisdiction: The territorial jurisdiction of the Association as a Member of the National Association of REALTORS® shall include Camp Verde, Clarkdale, Cornville, Cottonwood, Jerome, Lake Montezuma, Rimrock and Sedona.

Article IV - Membership - Section 1 (c): Affiliate Members. Affiliate Members will be individuals engaged in businesses or professions that are complimentary to the real estate profession, are not engaged in the real estate profession as defined in paragraphs (a) or (b) of this Section, and who subscribe to the objectives of SVVAR.

Article V - Qualification and Election - Section 2 (d): An applicant for Affiliate Membership shall subscribe to the objectives of SVVAR, and agrees, if elected to membership, to abide by the SVVAR Bylaws, Rules and Regulations.

Article VI - Privileges and Obligations - Section 8: Affiliate Members: Affiliate Members shall have rights and privileges and be subject to obligations prescribed by the Board of Directors. Affiliate Membership benefits include: networking opportunities and company flyer distribution at the MLS Tour Meetings; promotional opportunities at educational classes offered through the Association; attendance at SVVAR social functions including the annual installation event; the opportunity to serve on committees; all SVVAR member communications; and a vote in the election of the Affiliate Director/ Affiliate Committee Chair.

Article X - Dues and Assessments - Section 2 d: Affiliate Members: The annual dues of each Affiliate Member shall be established annually by the Board of Directors.

Article XI - Officers and Directors - Section 3. Board of Directors:

The governing body of the Association shall be a Board of Directors consisting of the three Elected Officers, six REALTOR® Members of the Association, the immediate Past President who shall serve as a Director (1 year term) following his/her term as President of the Association, any REALTOR® Members who are currently serving on the Arizona Association of REALTORS® as Directors as the result of appointment by the local Association President, and one Affiliate Member with voting privileges who has been nominated by the Affiliate Committee and elected by the REALTOR® Membership. The Affiliate Director shall serve a one year term and may be re-elected. (State Directors who are also serving on the local Association shall have only one vote in that governing body). Directors shall be elected to serve for terms of two years. Thereafter, as many Directors shall be elected each year as required to fill vacancies.

Article XIII - Committees - Section 1 - Standing Committees: The following Committees shall be considered Standing Committees of the Association to serve concurrently with the terms of Officers and Directors:

- Affiliate Committee
- Finance Committee
- Government Affairs Committee
- MLS Committee

Article XIII - Committees - Section 3 - Organization: All committees shall be of such size and shall have duties, functions and powers described in the "Job Description" of the Association and as may be assigned to them by the President and the Board of Directors except as otherwise provided in these Bylaws.

Excerpts of applicable Sedona Verde Valley Association of REALTORS® Policy Statements include:

#### Section 1000 - Association Committees

1000.10 The President and Executive Vice President shall be ex-officio members of all Association Committees.

1000.20 All committees of the Association will report to the Board of Directors and any action of a committee, other than budgeted items, will be with the approval of the Board of Directors.

1000.30 Committee Chairman and other individuals appearing before the Board of Directors shall file with the Executive Vice President a written report of items to be covered not less than two days prior to the scheduled Affiliate Committee meeting date unless specific exception has been made. Copies of all such reports shall be provided to the Board of Directors.

1000.40 There shall be at least three members appointed to a Standing Committee.

1000.50 Quorum for a Standing Committee shall be at least 2 members plus the Chairman or the Chairman's designee.

1000.90 The Chairman of each committee is responsible for preparing and submitting to the Executive Vice President a Project Budget on each separate event when Association funds will be expended.

1000.100 The Association recognizes the volunteer efforts of members in organizing educational and social functions. However, no more than two such committee members shall be granted free admission to any such function. The Committee Chairman shall have the sole discretion as to which two members are granted free admission.

Excerpts from the MLS Operating Policies include:

Section 100.30 SVVAR Members, Affiliate Members and their guests are cordially invited to attend any of the meetings. A repeat of the same guest is permitted once every three months at each meeting.

Section 200.05 Flyers and advertisements are not allowed to be placed on the individual tables during the MLS Tour Meetings. One central location will be available for REALTOR® and Affiliate Members to place flyers and advertisements. Each member is responsible for picking up all their flyers that remain after the meeting.