

**Sedona Verde Valley Association of REALTORS®**

859 Cove Parkway Cottonwood, AZ 86326

Phone: 928-282-5409

[www.svvar.com](http://www.svvar.com)

**CHECKLIST FOR NEW SECONDARY MEMBERS**

Please fill out all required forms.

Forms can be emailed to [info@svvar.com](mailto:info@svvar.com).

Please allow 1-3 business days for processing.

**REQUIRED FORMS:**

- Application
- Letter of good standing (for Secondary Members, from your Primary Board)
- Cooperating key agreement (for Secondary Members not already an ARMLS subscriber )
- Credit card authorization for if you would like to set up autopay

Once your application has been processed, we will send you an email that will contain information to get you logged in, pay the dues and get you started.

Please let us know if you have any questions.

We are open Monday–Friday 9 am to 4 pm

Welcome to SVVAR!

*Please add our email address to your email address book to ensure you get our correspondence.*